

INVITATION TO TENDER

PROJECT: ERASMUS-EDU-2024-CBHE: DUALBA Project No. 101179734

CONTRACTING AUTHORITY: Tirana Business University College

PUBLICATION DATE: 15/07/2025

DEADLINE FOR SUBMISSION: 15/08/2025

1. Objective

The objective of this tender is to procure and install IT equipment as part of the Erasmus+ project activities at Tirana Business University College.

2. List of Equipment and Services

Item No.	Item Description	Quantity
1	98-inch 4K UHD Smart TV featuring Quantum Matrix Technology, HDR, 120Hz refresh rate, multiple HDMI/USB ports, and wireless screen mirroring	1
2	24" Monitor	1
3	Core i7, 16 GB, DDR4 3200, 512 GB SSD, US Keyboard and Mouse, Windows 11 pro 64x	21
4	24" Monitor	22
5	3-Chip 3LCD Full HD 1080p Wireless Projector, 4,000 Lumens Color Brightness, 4,000 Lumens White Brightness, Miracast, 2 HDMI Ports, Built-in Speaker, 16,000:1 Contrast Ratio	1
6	Laptop	1
7	Network Rack 15 U including UPS and Fan	1
8	6 SQM, white	1
9	Electric and network wiring, Patch panel termination	1

3. Technical Specifications

Bidders must provide detailed technical specifications of the offered equipment, ensuring compliance or exceeding the minimum requirements listed.

4. Delivery and Installation Requirements

Delivery at Tirana Business University premises.

Installation and configuration of equipment by qualified personnel.

Testing and commissioning of all equipment and infrastructure.

Completion within 30 calendar days from the contract signing.

5. Eligibility Criteria

Registered businesses authorized to supply ICT and network equipment.

Financial capacity to fulfill the order.

6. Submission Requirements

Bidders must submit:

- Company Profile;
- Technical Offer (detailed specs, compliance statement);
- Financial Offer (itemized price per equipment/service, total price including VAT);
- Warranty Information (minimum 12 months warranty on equipment).

7. Evaluation Criteria

Criteria Weight

Compliance with technical specifications	50%
Price	30%
Warranty and after-sales service	10%
Delivery and installation time	10%

8. Submission Instructions

All offers must be:

Submitted in mailing address: samel.kruja@tbu.edu.al with the subject line “Tender for Supply of IT Equipment – Erasmus+ Project”.

Submission Deadline: July, 31, 2025, 17:00.

Late submissions will not be considered.

9. Contract Terms

Payment terms: 30 days after delivery and successful installation.

Compliance with Erasmus+ financial guidelines and national procurement regulations.

10. Contact for Clarifications

Any questions or requests for clarification must be addressed in writing to:

Contact Person: Samel Kruja

Email: samel.kruja@tbu.edu.al